

**Historic Highlands Neighborhood Association General Meeting
June 15, 2010 7:00 PM**

Heidi Rous called the meeting to order at 7:04 PM, and thanked Margo Morales-Fuller, Pasadena's District 2 Field Representative, for making this meeting possible at the library. Heidi then introduced HHNA board members and committee chairs, who briefly spoke about their roles and goals for the year:

Neighborhood Watch Chair - Diane Grohulski made residents aware of the PERT (emergency preparedness) training session coming up on July 24th and encouraged them to talk to her or visit HHNA's website for more information.

Treasurer - John McAustin manages HHNA's money and budget

Secretary - Brian Tessier records the minutes for HHNA board meetings

New board member at large Rob Brownstein was introduced.

Communications - Jama Meyer helps facilitate the flow of information in the neighborhood. She maintains HHNA's website and manages postcard announcements and email blasts. She then spoke of the need for residents to provide her with their emails so she can add them to her list for future blasts.

Home Tour - Liz Berner and Ginger Loesch. Ginger announced that there was no home tour for 2010 and solicited for new volunteers for next year.

Welcome Committee - Linda Lake's goal is to reinvigorate the committee.

Film Liaison- Jan and Tom Selinske will solicit donations from production companies shooting in the neighborhood.

Education Committee- Position is vacant and Heidi mentioned the need for a liaison for Longfellow and St. Elizabeth Elementary Schools.

4th of July - Amy Miller manages the annual 4th of July Party

Labor Day Party - This position is currently vacant and will oversee the neighborhood party held on Labor Day weekend.

Landmark Sign - Veronica Boone is looking to get signs to indicate the neighborhood's Landmark District status. She is in the research stage and hopes to have signs by the end of the year.

Triangle Beautification - Clint Palmer manages the upkeep of the "Triangle," a public space on Howard. A group gets together usually for one Saturday every month to upkeep

the space. Clint spoke of the new bench in the triangle courtesy of the city of Pasadena and said that they will have new plantings soon. A welcome sign to the neighborhood on the stone wall is also forthcoming.

Historic Preservation - Bridgid Fennell acts as a monitor and advisor for home renovations being done in neighborhood, to help make sure that all work is consistent with the historic nature of the community.

Nomination Committee - Greg Harrison solicits good candidates for committee chair and board member positions. As the District Two Rep for Parks and Recreation, Greg can answer questions regarding maintenance at parks and questions about trees.

The minutes recorded for the 11/12/09 General Meeting were handed out for review. Liz Berner moved to approve the minutes with one amendment, Clint Palmer seconds, and the minutes are approved.

John McAustin then gave the Treasurer's Report. HHNA has a cash balance of \$22,406. Less a Home Tour reserve of \$5,000 and a general reserve of \$5,000, the available cash balance is \$12,406. Normally HHNA receives around \$2800 a year from filming in the neighborhood. So far in 2010, we have received only \$300. An upcoming expense is about \$1700 for 2009 Home Tour plaques. Scott Boone moved to approve the Treasurer's Report, Rob Brownstein seconds, and the report is approved.

Heidi then went over HHNA's annual plan, with the two General meetings and the regular board meetings laid out. A calendar of events will be posted on the HHNA website.

Mitch Aiken, HHNA's longtime treasurer, was honored for his service. On behalf of the board and the association, his son was presented with an etching of their house. Mitch was away on business, but his son gave thanks on his behalf.

Councilwoman Margaret McAustin sponsored a Family Film Night upcoming in July. Residents were encouraged to bring blankets and refreshments will be provided.

Volunteers from the Altadena portion of the neighborhood are needed to spearhead Landmark District Designation from Altadena.

Diane Grohulski then introduced Lt. Rodney Wallace of the Pasadena Police Department who gave a Police Activity Update for the neighborhood. Lt. Wallace then introduced a number of police officers that serve the Central Service Area, the area within Pasadena in which the HHNA is located. Lt. Wallace characterized the Central Service Area as "typically quiet. Whenever criminal activity occurs, it is notable." Lt. Wallace then went over a recent incident report that he handed out to those in attendance. The majority of incidences were crimes of opportunity, where valuables were left out in open view and doors were left unlocked. He asked the community to report to the police any suspicious activity they see. The non-emergency hotline for the Pasadena Police is (626) 744-4241.

Residents can also report on incidents like vandalism online. Overall, according to Lt. Wallace, “the neighborhood is very safe, all things considered.” He asked that residents keep the cab area of their vehicles clean, their car doors locked, and valuables out of sight. He then answered questions from the community about a couple of incidents. One of the incidents was a house burglary on Michigan Ave. on May 27th. Two individuals were arrested. The burglary victim was present at the meeting and publicly commended and thanked the police for swiftly apprehending the suspected perpetrators.

Lt. Wallace then introduced Commander Derek Walls who oversees the Central Service Area and gave an overview of the officers that serve the CSA. Typically, there are five lieutenants, three sergeants, two corporals, and 12-15 officers assigned to the CSA. Lt. Wallace stated that motion lights, surveillance cameras and alarm signs help deter home burglaries.

A resident then asked to whom they could report a street light being out. They were told that they could email Margo Fuller at mfuller@cityofpasadena.net about any lights being out and that they should include the exact street address of the location of said light(s) in the email.

A request for more neighborhood watch block captain volunteers was made. If a resident does not know who their block captain is, they can contact Diane Grohulski.

The meeting then adjourned at 8:24

Minutes recorded by Brian Tessier

