

**Historic Highlands Neighborhood Association Board Meeting  
April 26, 2008**

**Members Present**

Greg Harrison, Margaret McAustin, Veronica Boone, Clint Palmer, Bridgid Fennell, Brian Tessier, Trina Chen, Jama Meyer, Liz Berner, Mitch Aiken, Linda Lake, Ginger Loesch

**Introductions**

**Treasury Report**

There has been little activity since the December report. One check has been received for filming. Expenses include a fee for an accountant who assists with tax return, the landmark status celebration, and thank you gifts for the landmark co-chairs. The account balance was \$18,501.00 with \$8,501.00 available. The Board reviewed the proposed budget for the upcoming year. Several categories (cleaning fee, flowers, plaque) for the home tour have increased amounts due to the inclusion of a seventh home. Liz had a question about printing costs. There were some funds left over from last year. Mitch clarified printing cost is for postcard, HHNA will only need one postcard this year. Also last year there was a discount for program printing, but haven't confirmed that for this year yet with Patty Wines (Disney). Last year one home needed emergency yard work but that isn't anticipated for this coming year. Clint moved to approve the budget, Liz seconded motion to approve budget.

**Officer slate 2008-2009**

Veronica Boone reported that Belinda Jacobs has agreed to succeed Greg Harrison as the Historic Highlands President. Belinda has worked in the Mayors Office and retired from the City last year. She has also worked on Margaret McAustin's campaign for city council member. She has been assured that it will be a one-year term and the HHNA Board will secure someone to replace her. The Board needs to identify a replacement within the next few months. Margaret expressed her support for Belinda. She also suggested that as many people attend the 4<sup>th</sup> July party, the Board might take the opportunity to recruit more people to participate in neighborhood committees. Perhaps everyone can take on responsibility to take on new people.

**Proposed Officer Slate**

The Board currently serves through the calendar year, but it was suggested that the terms might be in effect from July 1 to end of June the following year. It was also suggested that a one-year limit be made official so successors can be ensured.

Treasurer	Mitch Aiken
Recording Secretaries	Mike Berner, Bridgid Fennell, Dennis Laurents, Brian Tessier
Home Tour	Ginger Loesch and Liz Berner
Triangle project	Clint Palmer
Landmark District	Amy Richards and Bridgid Fennell (also neighborhood representative to Historic Preservation Commission)

Welcome Committee	chair open, Linda Lake would still like to assist
Film Liason	Brian Tessier will assist
Education	Becky Berry (Mitch added that it is difficult to award grant money to Longfellow teachers so the Board might consider awarding grant to the PTA. This needs to be discussed by the Education Committee )
Neighborhood Watch	Trina Chen
Emergency Preparedness Committee	Greg Harrison, John McAustin, Brian Tessier

The HHNA Board elections (president, vice president, secretary and treasurer) will be at the general meeting on Tuesday June 3. Board members should consider candidates for the VP to be discussed via email. Belinda might have some ideas about VP candidates as well as projects for her term. One proposed project is to strengthen and expand the base of participants in neighborhood committees. Agenda topics for the general meeting were brainstormed. The Mayor and Lt. Perrine will be invited to attend the neighborhood general meeting.

Jama Meyer is working on the next newsletter which will substitute for the home tour post card. Jama needs updates for the neighborhood website; she rarely get requests from people to add events to website.

There will be a District 2 General Meeting on Saturday May 3 at Webster Elementary. Edwin Diaz of PUSD will attend to discuss school district issues, Muir High School, and budget cuts. Other agenda topics are cell towers, and an update of the search for a new city manager.

### **Subcommittee Reports**

**Home Tour** -- We are still in need of another Volunteer Coordinator. Mary Osborne will assemble docent packets but we need someone to deal directly with volunteers. There are many upcoming tasks: Liz needs help with advertising -- picking up ads and checks. Diane & Scott Penn are considering hospitality home. We also need a location for the Port-a-Potty house, and refreshment house. Ticket sales are underway, the home tour webpage is up, postcards have gone out to mailing list, and other publicity has been or will be sent to LA Times, Star News, and the Bungalow Heaven home tour. The pre-tour party will be at Veronica's home on Friday May 9 at 6:30 for cocktails and 7:30 dinner.

**Triangle Cleanup** -- Clint will continue to spearhead future projects. The short-term goal is to add low-lying plants as the current plants are unexpectedly high. Neighbors want to add a bench. Perhaps the Board could approve a line item in budget for regular Triangle maintenance of \$250. Ginger proposed and Mitch seconded this motion. The City can offer mulch and perhaps this can be obtained before the home tour. Another goal is to add a welcoming sign but that will not be part of annual budget.

**Education committee** -- no report.

**Neighborhood Watch** – Trina Chen reported on a problematic Howard property and that police notified the residents there have been too many noise complaints. Margaret reported a series of incidents in Bungalow Heaven involving a white unmarked truck pulling into driveways and parking on streets without an apparent reason. When approached the driver has a fuzzy excuse, and sometimes there is a person on cell phone in passenger seat. If spotted, residents are asked to get license and report of police at non-emergency phone number. Scavengers continue to collect items from recycling bins; someone was spotted taking paper documents. There has been an increase in residential burglaries in district, but it is unclear if they were in our neighborhood. Hilda Horado has left the Pasadena Police Department and Anita Bulter is replacing her as the Neighborhood Watch Coordinator. Overall crimes are down citywide and our district, though problem locations do continue in our district. Most problems occur at motels on Colorado near PCC.

**Public Affairs** – The Board might consider an individual to coordinate communication to neighborhood. There are many committee issues in the neighborhood like cell towers, group homes, permits, Longfellow and Triangle cleanups. For the time being the webpage will be used as general meetings are too infrequent but there are many issues coming up.

**Update on T-Mobile cell tower** – The application was erroneous and misrepresented.

**Film Revenue** – There has not been much filming in the neighborhood due likely to the recent Writer's Guild strike. There was one \$500 donation to neighborhood for a commercial shoot at the Laurents' home, but there was no neighborhood donation for the shoot at the Carroll's home. Brian Tessier is interested in helping to solicit donations.